

4. EMPLOYMENT DETAILS (5 Year Full checkable background)

Please show all periods of employment & unemployment in date order. Include periods of Self Employments. Part time and Voluntary work. *If you are currently employed, please state length of notice period required.

Contact	Company name & address	From	To
Your job title		Reason for leaving	
Postcode		*Notice Period Required	

Please explain any gap in dates

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Your job title		Reason for leaving	
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Please explain any gap in dates

Contact	Company name & address	From	To
Your job title		Reason for leaving	
Postcode		*Notice Period Required	

Please explain any gap in dates

5. PERSONAL REFERENCES

Name

address

Postcode

Contact No

Email

Occupation

How long known?

Relationship

Name

address

Postcode

Contact No

Email

Occupation

How long known?

Relationship

6. DIRECT QUESTIONS

Are you eligible to work in the UK? Yes No

Work Permit Yes No Permit/Visa No

What working restrictions do you have?

Have you been convicted or cautioned with a criminal offence within the last 5 years? Yes No

If Yes, please explain:

I can confirm that the above questions are accurate; Signature

7. FINANCE

Have you been refused credit Yes No Have you been declared bankrupt Yes No

Are you up to date with payments of all loans, Debts and HP Agreements Yes No

Please give details of debts which involves repayment by you?

(a) Mortgage £

(a) Other £

(b) Rent £

(c) Hire Purchase £

(c) Credit Cards £

(c) Personal loans £

Please specify

8. SERVICE RECORD (delete where applicable)

Services Date From / / to / /

Rank Attained

Are you a member of the reserve Yes No

9. PREVIOUS SECURITY QUALIFICATIONS

Do you hold either of the following certificates?

First Aid Yes No Expiry Date

Fire Fighting / Marshalling Yes No Expiry Date

Other Relevent Qualifications

DECLARATION

I certify that the information I have provided in this application is correct and complete to the best of my knowledge. I fully understand that it is a criminal offence to make false statements on this application form under Section 16 of the Theft Act 1968. I understand that any false statement or omission may be sufficient cause for rejection of my application, or if employed immediate dismissal from any employment I may enter into with the company.

I further certify that I have completed the application form in my own hand writing and understand that my employment is subject to satisfactory screening in compliance with the companies vetting procedures, or as may be amended. I understand that in the course of the company's screening process I may be required to obtain a Statutory Declaration at my own expense in respect of the information provided by me completing this application.

I authorise the company and any third party nominated by the company to perform a vetting service and to hold the information contained in the Application Form. Such information will be subject to the Data Protection Act. I acknowledge that the completion of this form in no way binds the Company to offer me employment and that no contractual relations will exist between us until such time as I have signed a Contract of Employment or accepted in writing the terms of a Letter of Appointment.

I understand that the check will involve verification of the details as specified below:

- Passport / ID and relevant visas — right to work in the UK
- Residency check
- County Court Judgements/ Bankruptcy checks
- 5 year employment checks
- Criminality check
- Credit / Financial checks

I understand that any Contract hereafter signed by me or a Letter of Appointment issued by the Company and accepted by me shall be construed to mean that I am appointed on a probation for a minimum period of 6 months. I understand that during such a period of probation any Contract written or implied shall be terminable by me or the Company by not less than one week's notice expiring at any time.

I hereby authorise the Company to verify information presented on my Application Form, which may include explicit or sensitive personal data for the purposes of the Data Protection Act 1998 and the obtaining of documents and / or information covered by the European Directive 95/46. I authorise the Company to perform reference checks of my employment, including current employment and to contact Department of Works and Pensions to confirm periods of unemployment (if any).

I understand that if any unsatisfactory reference is received from my current employer after I have accepted a role within the Company, that my employment may be terminated with immediate effect.

I confirm that my consent is explicit, fully informed and freely given for the purpose of the Act.

Signature	Print Name	Date
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FOR OFFICE USE ONLY

Sign all appropriate, to confirm sight of original documents and to confirm that signed and endorsed copies are on file

Document	Signature of person taking copy	Document	Signature of person taking copy
Birth Certificate	_____	Work Permit	_____
Driving Licence	_____	Proof of NI Number	_____
Passport	_____	Proof of Home Address	_____
Armed Services	_____	SIA Licence	_____